

## Admitting Patients to Santa Monica Hospital (from the UCLA Westwood ER)

### 1. Identifying Patients

- a. Eligible patients for admission to Santa Monica Hospital (SMH) include those *WITHOUT* the following *PRIMARY* medical conditions or medical requirements:

- |                                  |                                |
|----------------------------------|--------------------------------|
| •Neurosurgery                    | • Radiation Oncology treatment |
| •Psychiatry hold (5150)          | • HIV treatment                |
| •Medically unstable for transfer | • Hand surgery                 |
| •ERCP                            | • Plastic Surgery              |
| •Ophthalmology                   | • Gynecology                   |
| •Dermatology                     |                                |

and either:

- b. **Geriatric patients** (patients with UCLA Geriatrician, see below) ⇨ admit to Geriatric service
- c. **General Internal Medicine patients** (patients without a UCLA Westwood MD or those with a UCLA Westwood PMD after medicine is capped) ⇨ admit to SMH Hospitalist service
- d. **Family Medicine patients** (patients with UCLA Family Medicine MD and/or patients in the *Les Kelley* clinic) ⇨ admit to Family Medicine service
- e. **Community Practice Network (CPN) patients** (patients with a UCLA PMD in the CPN or privileges at SMH) ⇨ admit to PMD directly.

### 2. Obtain Consent

- a. Get the patient to sign the consent for admission at SMH and have the ER resident managing the patient fill out the transport orders (obtained from ER clerk).

### 3. Contact the Accepting Physician

- a. Geriatric admissions:
- Call the geriatric resident on call (24 hours) at pager #91907 to give sign out.
  - Contact the geriatric attending (0800-1700, the patients primary geriatrician and 1700-0800 the on call geriatric attending – on call schedule available through page operator).
- b. Hospitalist admissions (Between 0700-2200):
- Admission hours are from 0700 to 2200 daily. All *potential SMH hospitalist patients* should be admitted to UCLA Westwood between 2200 and 0700.
  - Call (310) 828-0174 to contact the on-call hospitalist **ATTENDING** at SMH for approval and sign-out. A preliminary set of admission orders should be written in consultation with this attending and attached to the chart.
- c. Family Medicine/CPN admissions:
- Contact the respective **Family Medicine or CPN PMD** to sign-out. He or she will have to call bed control at Santa Monica to accept the admission ((310) 319-4577).
  - If a Family Medicine admission, also contact the **Family Medicine resident** on call at (310) 737-5393 [Junior] or (310) 737-5310 [Senior] to give sign out.

### 4. Bed Assignment:

- a. Make sure the ER resident evaluating the patient fills out an admission referral and gives

it to you for signature.

b. Check for availability and request a bed at SMH

i. Call **Bed Control** at **(310) 319-4577** from 0900 to 1700.

ii. Call the **Nursing Supervisor** at **(310) 319-4745** or **pager 92651** from 1700 to 0900.

#### **5. Photocopy Chart**

a. Ensure the ER chart is photocopied and the copy is sent with the patient.

#### **6. Ambulance Transport**

a. Have the ER clerk call for ambulance transport.

#### ***Geriatric Attendings:***

Susan Charette  
Joshua Chodosh  
James W. Davis  
Michelle Eslami  
Bruce Ferrell  
Gail Greendale  
Perry Hu  
Deborah Kado  
Arun Karlamangla  
Brandon Koretz  
Jeffrey Mariano  
Lillian Min  
Alison A. Moore  
David B. Reuben  
Sonja Rosen  
Catherine Sarkisian  
Katherine Ward  
Elizabeth Whiteman

#### ***Family Medicine Attendings***

Ronald Sakiyama  
Michelle Hoh  
Denise Sur  
Daniel Lee  
Carol Stewart  
Michelle Bholat  
Lesley Wilkinson  
Nancy Tyre  
Patrick Dowling  
Micheal Herbst  
Lacey Wyatt  
Susan Greger  
Mimi Tarn